

# EDUCATION COMMITTEE MINUTES

JANUARY 12, 2016 ~ 6:00 PM

9/10 Center Auditorium

(1<sup>st</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Deborah Thompson  
**BOARD MEMBERS:** James Hills and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner, Ronald Kabonick and Attorney Judy Shopp  
**CALL TO ORDER:** 6:08 P.M.

Approval of the November 10, 2015 Education Committee meeting minutes. (*Enclosure*)

Motion: James Hills                      Second: Deborah Thompson                      Vote: 2-0

## AGENDA ITEMS

**A. Independent Contractor ~ Valley Forge Educational Services ~ Student ID #10004377**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract with Valley Forge Educational Services for student ID #10004377, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz                      Second: James Hills                      Vote: 3-0

**B. Confidential Student Settlement Agreement for Student ID #50000905**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Confidential Student Settlement Agreement student ID #50000905, as presented. (*Confidential Enclosure*)

Motion: James Hills                      Second: Ann Wuertz                      Vote: 3-0

**C. Adjudication for Student ID #90001867**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adjudication for student ID #90001867, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz                      Second: James Hills                      Vote: 3-0

## INFORMATIONAL ITEM(S)

- Word Study Presentation ~ Dr. Kevin Flanigan, West Chester University

## OLD BUSINESS

## NEW BUSINESS

## PUBLIC COMMENT

**ADJOURNMENT**      This meeting was adjourned at 6:30 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# FINANCE COMMITTEE MINUTES

JANUARY 12, 2016 ~ 6:00 PM

9/10 Center Auditorium

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Stuart Deets  
**BOARD MEMBERS:** James Hills and Tom Siedenbuehl  
**ADMINISTRATION:** Dr. Cathy Taschner, Ronald Kabonick and Attorney Judy Shopp  
**CALL TO ORDER:** 6:40 p.m.

Approval of the November 10, 2015 Finance Committee meeting minutes. (*Enclosure*)

Motion: Dean Snyder                      Second: Stuart Deets                      Vote: 2-0

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and Bills Payable for the period December 5 – 17, 2015, as presented. (*Enclosure*)

Motion: Stuart Deets                      Second: James Hills                      Vote: 3-0

### B. Human Resources Report

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### C. Lifetouch Underclass Portrait Date Confirmation and Commission Check – 9/10 Center

**RECOMMENDED MOTION:** That the Board of School Directors approve the 2016-2017 portrait confirmation date with Lifetouch National School Studios and accept the commission check and signing bonus of \$3,500. (*Enclosure*)

Motion: James Hills                      Second: Tom Siedenbuehl                      Vote: 3-0

### D. SWIS License Agreement and Fidelity Implementation Agreement

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement with the Pennsylvania Positive Behavior Support Network (PA PBS) for student discipline data tracking software at an annual cost of \$300. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

### E. Science Explorers Letter of Agreement for Friendship Elementary School

**RECOMMENDED MOTION:** That the Board of School Directors approve the Letter of Agreement between Friendship Elementary School and Science Explorers, Inc. for an on-site field trip and assembly on Wednesday, February 10, 2016. (*Enclosure*)

Motion: James Hills                      Second: Tom Siedenbuehl                      Vote: 3-0

**F. Science Fair Donation**

**RECOMMENDED MOTION:** That the Board of School Directors accept the generous donation of \$700 in gift cards from an anonymous donor for this year's Coatesville Area School District Science Fair. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

**G. C. C. I. U. Technology Support Services Agreement Extension**

**RECOMMENDED MOTION:** That the Board of School Directors extend the Chester County Intermediate Unit Agreement for a Technology Specialist and a Technology Generalist at a combined daily rate of \$700 until March 30, 2016. (*Enclosure*)

Motion: James Hills                      Second: Tom Siedenbuehl                      Vote: 3-0

**H. Tax Collectors' Compensation and Collection Procedures Resolution**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Resolution to establish compensation and collection procedures for the Coatesville Area School District Tax Collectors. (*Enclosure*)

Motion: James Hills                      Second: Tom Siedenbuehl                      Vote: 3-0

**I. Freedom Life Christian Center Lease Agreement Renewal**

**RECOMMENDED MOTION:** That the Board of School Directors approve the renewal of the Freedom Life Christian Center Lease Agreement for the use of Rainbow Elementary School.

Motion: James Hills                      Second: Tom Siedenbuehl                      **Vote: 0-3 / Motion Failed**

**J. Confidential Employee Release and Settlement Agreement**

**RECOMMENDED MOTION:** That the Board of Directors approve the confidential employee Release and Settlement Agreement, as presented. (*Confidential Enclosure*)

Motion: James Hills                      Second: Tom Siedenbuehl                      Vote: 3-0

**K. Appointment of Hearing Officer**

**RECOMMENDED MOTION:** That the Board of School Directors approve the letter of engagement, as presented, appointing Rosemary Mullaly, Esquire to act as Hearing Officer with all power and authority as stated in the letter of engagement for Board adjudications. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

**L. Logic Choice vCIO Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract for professional services at a daily rate of \$690.00. (*Confidential Enclosure*)

Motion: Tom Siedenbuehl                      Second: James Hills                      Vote: 3-0

**M. Non-Certified Employee Salary/Benefits Provision**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Non-Certified employee salary/benefits provision, as presented. (*Confidential Enclosure*)

Motion: James Hills

Second: Tom Siedenbuehl

Vote: 3-0

**N. Salary Increases**

**RECOMMENDED MOTION:** That the Board of School Directors approve the salary increases for the Business Manager and Non-Certified personnel, as presented. (*Confidential Enclosure*)

Motion: James Hills

Second: Tom Siedenbuehl

Vote: 3-0

**INFORMATIONAL ITEM(S)**

- Presentation of the 2016-2017 Preliminary General Fund Budget ~ Mr. Ronald Kabonick
- CASD and Charter School Enrollment Reports for the month ending December 31, 2015 (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

- Vincent Rose raised questions regarding the preliminary budget, the capital projects bond fund balance and payments.

**ADJOURNMENT** This meeting was adjourned at 7:38 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# POLICY COMMITTEE MINUTES

JANUARY 12, 2016 ~ 6:00 PM

9/10 Center Auditorium

(3<sup>rd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Ann Wuertz  
**BOARD MEMBERS:** Basherah Grove and Tom Siedenbuehl  
**ADMINISTRATION:** Dr. Cathy Taschner, Ronald Kabonick and Attorney Judy Shopp  
**CALL TO ORDER:** 7:30 p.m.

Approval of the November 10, 2015 Policy Committee meeting minutes. (*Enclosure*)

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 2-0

## Additions to the Agenda

1. **Policy 103.1 (NEW) Non-Discrimination – Qualified Students with Disabilities – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of Policy 103.1 for a second reading.

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 3-0

2. **Policy 126 – Class Size – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the addition of Policy 103.1 for a second reading.

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 3-0

## AGENDA ITEMS

1. **Policy 000 – Board Policy/Procedure/Administrative Regulations – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 000, Board Policy/Procedure/Administrative Regulations.

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 3-0

2. **Policy 001 – Name and Classification – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 001, Name and Classification.

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 3-0

3. **Policy 002 – Authority and Powers – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 002, Authority and Powers.

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 3-0

4. **Policy 003 - Functions – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 003, Functions.

Motion: Tom Siedenbuehl                      Second: Basherah Grove                      Vote: 3-0

5. **Policy 004 – Membership – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 004, Membership.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

6. **Policy 005 - Organization – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 005, Organization.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

7. **Policy 005.1 – District Solicitor – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 005.1, District Solicitor, with recommended change.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

8. **Policy 006 - Meetings – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 006, Meetings.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

9. **Policy 006.1 - Attendance at Meetings via Electronic Communications – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 006.1, Attendance at Meetings via Electronic Communications.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

10. **Policy 007 – Policy Manual Access – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 007, Policy Manual Access.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

11. **Policy 011 – Board Governance Standards/Code of Conduct – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 011, Board Governance Standards/Code of Conduct.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

12. **Policy 819 Vol II 2015 – Suicide Awareness, Prevention and Response – Adoption**

**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 819 Vol II 2015, Suicide Awareness, Prevention and Response.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**13. Policy 100 – Comprehensive Planning – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 100.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**14. Policy 101 – Mission Statement – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 101.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**15. Policy 102 – Academic Standards – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 102.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**16. Policy 103 (NEW) – Nondiscrimination in School and Classroom Practices – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 103.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**17. Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 103.1.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**18. Policy 104 – Nondiscrimination in Employment – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 104.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**19. Policy 104.1–Equal Employment Opportunity Policy & Affirmative Action Program–2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 104.1.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**20. Policy 105 - Curriculum – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 105.

Motion: Tom Siedenbuehl                      Second: Bashera Grove                      Vote: 3-0

**21. Policy 105.1–Review of Instructional Materials by Parents/Guardians and Students–2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 105.1.

Motion: Tom Siedenbuehl

Second: Basherah Grove

Vote: 3-0

**22. Policy 105.2 – Exemption from Instruction – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 105.2.

Motion: Tom Siedenbuehl

Second: Basherah Grove

Vote: 3-0

**23. Policy 107 – Adoption of Planned Instruction – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 107.

Motion: Tom Siedenbuehl

Second: Basherah Grove

Vote: 3-0

**Motion items 24 through 58 were ratified under one vote:**

**24. Policy 108 – Adoption of Textbooks – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 108.

**25. Policy 109 – Resource Materials – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 109.

**26. Policy 110 – Instructional Supplies – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 110.

**27. Policy 111 – Lesson Plans – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 111.

**28. Policy 112 – Guidance Counseling – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 112.

**29. Policy 113 – Special Education – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.



30. **Policy 113.1 – Discipline of Students with Disabilities – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.1.
31. **Policy 113.2 – Behavior Support for Students with Disabilities – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.2.
32. **Policy 113.3 (NEW) – Screening and Evaluations for Students with Disabilities – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.3.
33. **Policy 113.4 (NEW) – Confidentiality of Special Education Student Information–2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 113.4.
34. **Policy 114 – Gifted Education – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 114.
35. **Policy 116 (NEW) - Tutoring – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 116.
36. **Policy 117 – Homebound Instruction – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 117.
37. **Policy 118 – Independent Study – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 118.
38. **Policy 119 – Current Events – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 119.
39. **Policy 121 – Field Trips – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 121.
40. **Policy 122 – Extracurricular Activities – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 122.
41. **Policy 123 – Interscholastic Athletics – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 123.

42. **Policy 123.1 – Concussion Management – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 123.1.
43. **Policy 123.2 – Sudden Cardiac Arrest – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 123.2.
44. **Policy 124 (NEW) – Alternative Instruction – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 124.
45. **Policy 126 – Class Size – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 126.
46. **Policy 127 – Assessment System – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 127.
47. **Policy 130 - Homework – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 130.
48. **Policy 137 – Home Education Programs – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 137.
49. **Policy 137.1 (New) – Extracurricular Participation by Home Education Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 137.1.
50. **Policy 138 – English as a Second Language/Bilingual Education Program – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 138.
51. **Policy 140 – Charter Schools – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 140.
52. **Policy 140.1 (New)–Extracurricular Participation by Charter/Cyber Charter Students – 2nd Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 140.1.

**53. Policy 142 (New) – Migrant Students – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 142.

**54. Policy 143 (New) – Standards for Persistently Dangerous Schools – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 143.

**55. Policy 144 (New) – Standards for Victims of Violent Crimes – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 144.

**56. Policy 146 (New) – Student Services – 2nd Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 146.

**57. Compliance Officer**

**RECOMMENDED MOTION:** That the Board of School Directors amend Policies 348, 448 and 548 to list the Human Resources Director as the District's Compliance Officer.

**58. Right-To-Know Policy**

**RECOMMENDED MOTION:** That the Board of School Directors name General Counsel as the District's Right-to-Know Officer and amend any relevant policies.

Motion: Tom Siedenbuehl

Second: Basherah Grove

Vote: 3-0

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** This meeting adjourned at 7:53 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# Operations Committee Minutes

January 12, 2016 ~ 6:00 PM

9/10 Center Auditorium

(4<sup>th</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Brenda Geist  
**BOARD MEMBERS:** Laurie Knecht and Dean Snyder  
**ADMINISTRATION:** Dr. Cathy Taschner, Ronald Kabonick and Attorney Judy Shopp  
**CALL TO ORDER:** 7:53 p.m.

Approval of the November 10, 2015 Operations Committee meeting minutes. (*Enclosure*)

Motion: Laurie Knecht

Second: Stuart Deets

Vote: 2-0

## AGENDA ITEMS

### A. Change Order #001 – Reeceville Elementary School – J. M. Young & Sons, Inc.

**RECOMMENDED MOTION:** That the Board of School Directors approve Change Order #001 of J. M. Young & Sons, Inc. for the modification of the installation of the HVAC units at Reeceville Elementary School for an amount of \$11,600.00. (*Enclosure*)

Motion: Laurie Knecht

Second: Dean Snyder

Vote: 3-0

### B. Chevron Energy Solutions / OpTerra Energy Services, Inc. Termination Notice

**RECOMMENDED MOTION:** That the Board of School Directors approve the Termination Agreement of OpTerra Energy Services, Inc. as of April 1, 2015, as per the attached Agreement. (*Enclosure*)

Motion: Dean Snyder

Second: Laurie Knecht

Vote: 3-0

## INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending 12/31/2015 (*Enclosure*)

## OLD BUSINESS

- Laurie Knecht inquired about the status of CSI.
- Ann Wuertz inquired about the status of the school zone on the North Campus.

## NEW BUSINESS

- Craig Bramble provided an update on the facilities.

## PUBLIC COMMENT

Vincent Rose ~ Classroom temperatures, wall paint/warranty at Caln Elementary School

**ADJOURNMENT** This meeting adjourned at 8:15 p.m.

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*